

Residency Requirement Exemptions and Contract Cancellation Fee Table & Schedule

Residency Requirement Exemption

Flagler College requires all incoming students to reside on campus for their first two years. This residency requirement is designed to support students in their college transition and promote a cohesive and vibrant campus community. All students who have not satisfied their two-year residency requirement must submit a Housing Application.

Exemptions to the Residency Requirement may be granted to those students who satisfy one or more of the exemption criteria for the Fall term on or before August 1 and for the Spring term, on or before January 1. A full list of exemption criteria and documentation requirements are available on our website.

Students who meet one or more of the exemption criteria and wish to live off campus must complete the Residency Exemption and Contract Cancellation Request Form on eRezLife and provide the appropriate supporting documentation. The Housing Contract Exemption Committee will review and respond with determination within two weeks from the time of submission.

Contract Cancellations

The housing contract is binding for the academic year. If you are experiencing an extenuating circumstance beyond your control, you can appeal for a cancellation by completing the Residency Exemption and Contract Cancellation Request Form on eRezLife and providing the appropriate supporting documentation. The Housing Contract Exemption Committee will determine if your appeal is approved.

All requests to cancel a housing contract or to be exempt from residency requirements must be submitted in writing through the eRezLife portal utilizing the Residency Exemption and Contract Cancellation Request Form.

Students must receive approval from the Committee before signing a lease or making any off-campus housing arrangements. Do not sign a lease or make other commitments until you have received official approval. Signing a lease does not guarantee that your appeal will be approved.

Approved cancellations are subject to the deadlines and fees in the following section.

Exemptions and Contract Cancellation Fee Table & Timeline

Critical dates related to processing timelines and cancellation fees. Please review the Cancellation Fee Timeline below.

Fall 2027 Housing Contract Cancellation Schedule

Returning, Readmits, & Continuing Students					
Assignment Status	Before March 1	March 1 - April 30	May 1 – July 14	July 15 – July 31	Beginning August 1
Submitted Application, Assigned	\$750 Cancellation Fee	\$1,250 Cancellation Fee	\$1750 Cancellation Fee	Half of the remaining amount owed on the full contract	No Cancellation Permitted
Submitted Application, Not Assigned	\$500 Cancellation Fee	\$500 Cancellation Fee	\$500 Cancellation Fee	\$500 Cancellation Fee	No Cancellation Fee
<i>*NOTE: The \$150 Housing Application Fee is non-refundable</i>					

Spring 2028 Housing Contract Cancellation Schedule

Returning, Readmits, & Continuing Students			
Assignment Status	Before October 31	November 1 – January 1	After January 1
Submitted Application, Assigned	\$1,250 Cancellation Fee	\$1500 Cancellation Fee	No Cancellation Permitted
Submitted Application, Not Assigned	\$500 Cancellation Fee	\$1000 Cancellation Fee	\$500 Cancellation Fee
<i>*NOTE: The \$150 Housing Application Fee is non-refundable</i>			

Additional Notes:

- If a student is still within their first two-year residency requirement status, the process will follow the "Submitted Application, Assigned" fee schedule, and the student will be assessed the housing application fee in addition to the cancellation fee.
- Students on a waitlist for the Fall semester after August 1 incur no cancellation fee.
- Per the Housing Contract, students who cancel their contract to study abroad/away or due to graduating in the middle of their contract incur no cancellation fee.