

Residency Exemptions and Contract Cancellations

Flagler maintains a two-year residency requirement, meaning all undergraduate students must live in college housing for the first two years of their enrollment. All students who have not satisfied their two-year residency requirement must submit a Housing Application.

Contract cancellation requests may be considered when students satisfy the two-year residency requirement and/or are experiencing extenuating circumstances beyond their control that impact their ability to continue residing on campus.

Two-Year Residency Exemption Criteria

An exemption will only be granted if the student meets at least one of the following exemption criteria:

- The student is at least 21 years of age by August 1 of the academic year in which they are requesting the exemption.
- The student is legally married.
- The student has dependent children.
- Student has been called into military service.
- The student will reside within a 25-mile radius of the college with immediate or extended family. *A photo ID with a local address is required by the family member. Immediate Family is defined as the parent, legal guardian. For extended family members, the Parent/Guardian must also provide a notarized letter verifying the relationship of the extended family member to the student. The extended family is defined as the grandparent, the aunt/uncle, and a sibling not attending Flagler. Students may request an exemption to live with a sibling who is also a Flagler student after completing one year of their requirement.*
- The student is participating in a College-approved, off-campus internship/program that requires the student to live outside the local area.

All requests to cancel a housing contract or to be exempt from residency requirements must be submitted in writing through the eRezLife portal utilizing the [Request for Residency Exemption Form](#).

Approved cancellations are subject to the deadlines and fees in the following section.

Exemptions and Contract Cancellation Fee Table & Timeline

Critical dates related to processing timelines and cancellation fees. Please review the Cancellation Fee Timeline below.

Fall 2026 Housing Agreement Cancellation Schedule

Returning & Continuing Student				
	Exemption Request Submission Timeline			
Assignment Status	Before April 1	April 1 - June 30	July 1 – August 1	After August 1
Submitted Application, Assigned	\$500 Cancellation Fee + \$500 Deposit	\$1,000 Cancellation Fee + \$500 Deposit	\$1,500 Cancellation Fee + \$500 Deposit	No Cancellation Permitted for Fall
Submitted Application, Not Assigned	\$500 Deposit	\$500 Cancellation Fee + \$500 Deposit	\$250 Cancellation Fee + \$500 Deposit	\$250 Cancellation Fee + \$500 Deposit

Spring 2027 Housing Agreement Cancellation Schedule

Returning & Continuing Student			
	Exemption Request Submission Timeline		
Assignment Status	Before October 31	November 1 – January 1	After January 1
Assigned	\$1,000 Cancellation Fee + \$500 Deposit	\$1250 Cancellation Fee + \$500 Deposit	No Cancellation Permitted
Submitted Application, Not Assigned	\$500 Deposit	\$750 Cancellation Fee + \$500 Deposit	\$250 Cancellation Fee + \$500 Deposit

Additional Notes:

- If a student is still within their first two-year residency requirement status, the process will follow the "Submitted Application, Assigned" fee schedule.
- Students on a waitlist for the Fall semester after July 1 incur no cancellation fee.
- Per the Housing Contract, students who cancel their contract to study abroad/away or due to graduating in the middle of their contract incur no cancellation fee.