

## **2025/2026 PARKING PERMITS**

STUDENTS FOLLOW THE INSTRUCTIONS BELOW TO

GET YOUR PERMIT TODAY

**Please have the following vehicle information:**

**Plate Number, State, Year, Make, Model, Color, Style**

**\*Attention:** A parking permit does not guarantee a parking space on campus.

Parking spaces are available on a first-come, first-serve basis.

**Parking permits become available on 7-14-2025. The cost for the 2025/2026 school year will be \$280.**

- Go to **Flagler.edu/parkingpermit** to access the Parking Portal
- In the Parking Portal, under the heading of **On-Campus Parking**, click on **Purchase Student Parking Permit**
- **Log In:**
- Your information is already in the system, you **DO NOT** need to create a new login
- Log In with your Flagler College User ID (This is your MyFlagler username)
- Example: JDoe196-**DO NOT** include @flagler.edu, only your login ID
- Your password will be the same as your MyFlagler login password
- Select ***PURCHASE A PERMIT***, and click ***NEXT***
- Select your permit type and complete the permit agreement (If you do not see your correct permit type, please contact the Parking Office before purchasing)
- Student permits will populate by default
- Check all three “I agree” boxes, and click ***NEXT***
- If the proper vehicle populates, check the box and click ***NEXT***
- If “*currently no vehicles in our records for you*” message displays, select ***ADD VEHICLE***
- Enter your vehicle information, review for accuracy, and click ***NEXT***
- You **DO NOT** have to submit a copy of your registration or insurance card
- Complete the steps to check out
- Select the vehicle for permit, click ***NEXT***
- Select **PICK UP MY PERMIT FROM THE PARKING OFFICE**
- View cart, and verify your email address has populated; Select ***PAY NOW*** then ***CHECK OUT***

**After completing the online permit process and receiving a permit number, students will need to go to the Parking Office, located in the Abare Commons at 1 Malaga Street, to receive their new permit sticker.**

**Please Note:** The new permits are **STICKERS** and must be on the driver’s side of the back windshield. Therefore, please **no backing into parking spaces.**

QUESTIONS? CONTACT [PARKING@FLAGLER.EDU](mailto:PARKING@FLAGLER.EDU)