



# FLAGLER COLLEGE

## Change of Name Form

Return to the Office of the Registrar

IN PERSON: 1st floor, Seavey Cottage (20 Valencia Street)

MAIL TO: 74 King Street, St. Augustine, FL 32084 EMAIL: registrar@flagler.edu

### Current Student Information

full name	student ID	email address
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Have you worked on campus in the last year?  yes  no

**New Information-** Documentation is required for legal name changes. No documentation required for preferred name.

legal last name	legal first name	legal middle name
preferred first name	preferred prefix	<i>(We are currently only able to enter preferred first names, not preferred last name.)</i>

### For Legal Name Changes Please Provide:

A copy of a State or Federally issued photo ID (passport, driver's license, etc.) showing the new name.

### Or, copies of two of the following:

- Notarized Marriage Certificate
- Court Ordered Documenting Legal Name Change
- Voter Registration Card
- Social Security Card (SSN) Showing New Name

student signature	date	anticipated graduation date
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### FOR OFFICE USE ONLY

Original: Office of the Registrar - Permanent File  
 Copy: Business Office  
 Health Services (Name Change Only)  
 Alumni Affairs (Alum Only)