

N A M E

A D D R E S S

P H O N E

E M A I L

EXPERIENCE

Crisp Ellert Art Museum, Flagler College 20xx-20xx

Museum Studio Assistant

- Directed placement and installation of art for 3 shows per week
- Performed various repairs and work on art pieces
- Supervised the daily activities at the museum while shadowing museum director

Flagler College Art Committee, St. Augustine, FL 20xx

Student Representative

- Provided critique and insight on past and upcoming museum exhibits
- Selected future campus art exhibits in conjunction with 6 faculty members

Christian Workshop, Melbourne, FL 20xx-20xx

Artisan and Office Manager

- Created specialty hand crafted products with ballistic nylon, leather, and other materials
- Addressed customer inquiries and expedited, faxes, customer relations, wrote estimates, invoices, and work orders
- Coordinated with supplier and service provider to ensure customer satisfaction

EDUCATION

Bachelor of Arts in Liberal Arts May 20xx

History, Sociology, and Religion Concentrations

Art History Minor

Flagler College, St. Augustine, FL

Art Study Abroad, Italy 20xx

Alpha Chi Honor Society 20xx-20xx

VOLUNTEER WORK

Covenant Christian School Volleyball Coach Melbourne, FL 20xx-20xx

Life Changing Ministries Team Leader Quito, Ecuador 20xx-20xx

ACTIVITIES

Phi Alpha Omega, Member 20xx

Phi Alpha Theta History Honor Society, Member 20xx

Student Government Association, General Body Member 20xx

