



STEPS TO REQUEST READMISSION

Submit a written request to

Miriam C. Roberson
Flagler College Registrar
74 King Street
Saint Augustine, FL 32084

OR

Email: Miriam C. Roberson
registrar@flagler.edu

The request must include:

- Your previous dates of enrollment
- Why you left Flagler College (transfer to another college, family, travel, academic dismissal)
- If you were academically dismissed, you will need to include strategies that you will employ to improve your grades and your academic standing
- Reason(s) you would like to return
- Semester and year in which you wish to re-enroll
- Major you intend to pursue upon returning to Flagler College
- Current mailing address, email address, and daytime phone number

The deadlines for readmission are as follows:

Fall Semester	April 1 of same year
Spring Semester	October 1 of the preceding year
Summer Term	Open enrollment (must submit request for fall)

Please keep in mind

- All readmit students are accepted on a space available basis.
- If you have withdrawn for health or medical reasons, your treating physician or licensed mental health professional must submit a completed re-enrollment questionnaire with a brief statement of recommendation on their office letterhead to the Flagler College Counseling Center before we can proceed with your readmission request.