Dear New Student:

The primary function in the Office of Student Services is to provide you with the opportunity to have a well-rounded, creative, educational experience; a key factor would be you taking advantage of these opportunities. We hope to assist you by knowing you as an individual and providing services which will allow for social and academic adjustments. Our goal is that you will have a college experience that will be both challenging and rewarding.

The Immunization Forms that were sent to you by the Office of Admissions should have been returned to Flagler College. If you need to check if forms were received, please call Admissions (904) 819-6220 or Health Services (904) 819-6211.

A great deal of information has been assembled in this packet which will be of value in your preparations for college. We have determined over the years that it is important to keep your parents involved in the process; therefore, included in this packet is an envelope for your parents. We request you hand this to them as it contains much of the same information found elsewhere. If you are coming to college with your parents, there is a parking decal for check-in day that you will need to display on your car. It is extremely important that you read the enclosed material and the Flagler College Student Handbook found on-line at http://www.flagler.edu/departments/student-services. This publication will provide you with a knowledge and understanding of the rules, regulations, and general information associated with Flagler College.

There are several important items I need to bring to your attention:

1. **MOVE-IN**
   Move-In for all new residential students is on Saturday, January 11, 2014. You will report to the building in which you are housed. Your housing information will be available by December 20, 2013 and can be found on the Residence Life website at www.flagler.edu/reslife and click on Current Student Information.

   The college residence halls will open on this date for new residential students. We WILL NOT accommodate early arrivals, so plan accordingly. For those of you arriving by air, please see the shuttle services are noted in the enclosed “Other Important Items” brochure.

2. **NEW STUDENT ORIENTATION (Freshmen and Transfer)**
   New student orientation begins on the afternoon of Saturday, January 11, 2014 and continues through Monday, January 13, 2014. Orientation provides an opportunity for new students to become familiar with Flagler College and includes group meetings, academic department meetings, class registration, and social activities. All students are expected to attend all meetings. For more information, visit www.flagler.edu/admittedstudents/orientation

3. **ACADEMIC WELCOME (Freshmen and Transfer)**
   New students (Freshmen and Transfer) are required to attend the Academic Welcome on Monday, January 13, 2014 from 1:15 to 2:15 pm in the Lewis Auditorium. Classes for the Spring semester begin on Tuesday, January 14, 2014.

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4. **VEHICLE PARKING**
   Vehicle parking both on and off-campus is extremely limited. For further information on purchasing parking decals Business Services Tab at [http://www.flagler.edu/departments/business-services/Fees/special_fees.html](http://www.flagler.edu/departments/business-services/Fees/special_fees.html).

7. **EMAIL ADDRESSES**
   You should have already received your campus email address from the Office of Technology Services. **Email is the official means of communication on campus.** Please check for messages often and respond as required. Please delete old messages on a weekly basis to allow room for new messages that may be of importance.

8. **CAMPUSS MAILBOX (Resident only students)**
   All residential students will have an assigned campus mailbox. Please check for mail frequently. Non-resident students need to inform the U.S. Post Office of their off-campus address.

   We are looking forward to meeting you. If you have further questions, please contact us by phone (904) 819-6238 or send an email to studentservices@flagler.edu

   Sincerely,

   [Signature]
   Daniel P. Stewart
   Vice President of Student Services