

5.3.3 Withdrawal from the College

A student who finds it necessary to withdraw (mid-semester or mid-term) from the College must complete an Official Withdrawal form which can be obtained from the Office of the Registrar. The withdrawal form requires review by the Office of Financial Aid, the Office of Student Accounts, the Office of Student Affairs, the Office of the Registrar, and the Center for Advising and Core Experience.

A student who withdraws during the semester will be assigned a grade of W or WF, depending upon their status at the time of their withdrawal. When a student leaves the College without following the proper procedures, his/her permanent record is marked as an “administrative withdrawal.” Students who do not adhere to the prescribed procedures for withdrawing are subject to administrative withdrawal and the assignment of failing grades in all courses.